

KIPLING ESTATES HOMEOWNERS ASSOCIATION

c/o Bay Property Services, Inc.
315 W Maple St.
New Lenox, IL 60451

New ARC Submission Process for ARC Review

Starting April 1, 2024, the ARC Committee is implementing a new submission process for ARC request review and approval. Rather than homeowners physically dropping off requests at the clubhouse, homeowners are encouraged to use the **homeowner portal** or simply email their requests to ARC@baypropertyservices.net.

Best Option -Portal: <https://portal.baypropertyservices.net/>

We encourage homeowners to access their homeowner portal, go to "Submit a Request"- "ARC Request". From there you can easily submit the completed form and other required information for review. By using this option, you will receive automated updates as the review progresses, and be able to communicate directly with the review team through portal messaging.

If you need access to the portal, please either call Bay Property Services at 708-974-4900 or email info@baypropertyservices.net

The other option is to fill out this form and email it to ARC@baypropertyservices.net -you will not have the convenient tracking capabilities through this option.